



Republic of the Philippines
ANTI-MONEY LAUNDERING COUNCIL

BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 1

Project Title : PR24-036: One (1) Lot Windows Server Operating System Upgrade

Date : 15 July 2024

In its meeting on 11 July 2024, the Bids and Awards Committee resolved to issue this Bid Bulletin to clarify the issue/s raised.

ISSUE/S	CLARIFICATION/AMENDMENTS
<u>Issue No. 1</u> <u>Section III. Bid Data Sheet</u> 5.3 For this purpose, contracts similar to the Project shall be: a. <i>Supply and Delivery of Windows Server Operating System or Installation, Configuration, Migration, and Testing of Active Directory Services for Windows Server in High-Availability Setup</i>	<u>Amendment No. 1</u> 5.3 For this purpose, contracts similar to the Project shall be: a. <i>Supply and Delivery of Windows Server Operating System and/or Installation, Configuration, Migration, and Testing of Active Directory Services for Windows Server.</i>
<u>Issue No. 2</u> <u>Section VI. Schedule of Requirements</u> 23. The supplier shall provide an After Sales Service and Support - 24H by 7D (Service Level Agreement (SLA) for Technical Support and Helpdesk Support).	<u>Amendment No. 2</u> 23. The bidder shall provide a One-year (12-months) After Sales Support or Service Level Agreement as follows: <ul style="list-style-type: none">• Critical –24 hours by 7 days for On-site technical, Email, Phone, or Remote Support (within Metro Manila).• Non-Critical –8 hours by 5 days for On-site technical, Email, Phone, or Remote Support (within Metro Manila).

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<p><u>Issue No. 3</u> <u>Section VI. Schedule of Requirements</u></p> <p>26. The Service Provider should be responsible for maintaining the information obtained from the AMLC in strict confidentiality. The Service provider must sign and conform to the Non-Disclosure Agreement of the AMLC. (Refer to attached Annex A (Non-Disclosure Agreement for Service Providers))</p>	<p><u>Clarification No. 1</u></p> <p>Refer to attached Annex A (Non-Disclosure Agreement for Service Providers)</p>
<p><u>Issue No. 4</u> <u>Section VII. Technical Specifications</u></p> <p>G. The bidder shall provide an After Sales Support or Service Level Agreement for Technical Support and Helpdesk Support for Twelve (12) Months, 8 hours by 5 days for On-site, Email, Phone, or Remote Support (within Metro Manila).</p>	<p><u>Amendment No. 3</u></p> <p>G. The bidder shall provide a One-year (12-month) After Sales Support or Service Level Agreement as follows:</p> <ul style="list-style-type: none"> • Critical –24 hours by 7 days for On-site technical, Email, Phone, or Remote Support (within Metro Manila). • Non-Critical –8 hours by 5 days for On-site technical, Email, Phone, or Remote Support (within Metro Manila).
<p><u>Issue No. 5</u> <u>Section VII. Technical Specifications</u></p> <p>The bidder must submit a list of Technical Teams following documentation and certifications:</p> <p>At least one (1) certified Project Manager - to ensure smooth implementation of the project:</p> <ul style="list-style-type: none"> • Certificate of Employment issued by the Contractor/Bidder. • Resume with at least 5 years of experience in project management • Copy of a VALID Project Management certificate. 	<p><u>Amendment No. 4</u></p> <p>The bidder must submit a list of Technical Teams following documentation and certifications:</p> <p>At least one (1) certified Project Manager - to ensure smooth implementation of the project:</p> <ul style="list-style-type: none"> • Certificate of Employment issued by the Contractor/Bidder. • Resume with at least 5 years of experience in project management • Copy of a any VALID Project Management certificate.

<p>At least two (2) certified Server Operating Systems Administrator Associates – to perform the supply, delivery installation, configuration, technical assistance, knowledge transfer/training, and support of the project.</p> <ul style="list-style-type: none"> • Certificate of Employment issued by the Contractor/Bidder. • Resume with at least 2 years of employment by the prospective bidder • Copy of VALID Server Operating Systems Administrator Associate certificate. 	<p>At least two (2) certified personnel – to perform the supply, delivery installation, configuration, technical assistance, knowledge transfer/training, and support of the project.</p> <ul style="list-style-type: none"> • Certificate of Employment issued by the Contractor/Bidder. • Resume with at least 2 years of employment by the prospective bidder • Copy of VALID Certification in any of the following: <ul style="list-style-type: none"> ▪ Server Operating Systems Hybrid Administrator Associate ▪ Azure Administrator Associate ▪ Microsoft Certified Solutions Expert: Cloud Platform and Infrastructure ▪ Microsoft Certified Solutions Associate: Windows Server 2012
<p><u>Issue No. 6</u> <u>Section VII. Technical Specifications</u></p> <p>The prospective bidder would like to clarify what is the existing forest functional level and domain functional level?</p>	<p><u>Clarification No. 2</u></p> <p>Windows Server 2012 R2 is the existing forest functional level and domain functional level.</p>
<p><u>Issue No. 7</u> <u>Section VIII. Checklist of Technical and Financial Documents</u></p> <p>a. The prospective bidder would like to clarify if they need to attach supporting documents for the Statement of the prospective bidder of all its</p>	<p><u>Clarification No. 3</u></p> <p>a. Supporting documents to the Statement of Completed and Ongoing Projects need not be submitted at the time of the opening of bids, but shall be submitted in addition to the post-qualification</p>

<p>ongoing government and private contracts?</p> <p>b. The prospective bidder would like to clarify if there's a template for Statement of the prospective bidder of all its ongoing government and private contracts, Statement of the bidder's Single Largest Completed Contract, and Net Financial Contracting Capacity?</p>	<p>documents should the bid by the bidder be declared as the lowest calculated bid.</p> <p>b. The GPPB did not prescribe specific templates for the following:</p> <ul style="list-style-type: none"> • Statement of Completed and Ongoing Government and Private Contracts; • Statement of Single Largest Completed Contract; and • Net Financial Contracting Capacity <p>but the bidders may refer to the generic forms (Annex B) attached to this Bid Bulletin in the preparation of the aforementioned documents.</p>
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This Bid Bulletin and annexes shall form an integral part of the Bid Documents.

ROMEO RAYMOND D. SANTOS
 BAC Chairperson



Republic of the Philippines
ANTI-MONEY LAUNDERING COUNCIL

CONFIDENTIALITY UNDERTAKING

The [Service Provider], duly represented by its [Position], [Name], with office address at [address] (Service Provider), agree to enter into this Confidentiality Undertaking with the Anti-Money Laundering Council (AMLC).

WITNESSETH:

WHEREAS, Rule 5, Section 1.3.1, of the 2018 Implementing Rules and Regulations (IRR), in relation to Section 8-A of Republic Act No. 9160, otherwise known as the Anti-Money Laundering Act of 2001, as amended (AMLA), states that the Council and the officers and staff of the Anti-Money Laundering Council (AMLC) shall securely protect all information it receives or processes.

WHEREAS, the AMLC, incidental to the performance of its functions, needs to transact with non-AMLC personnel, including provision for access in the AMLC premises, for authorized representatives of domestic and foreign competent authorities and covered persons, janitorial and maintenance personnel, suppliers and service providers, and contractual and job order personnel, among others.

WHEREAS, Rule 5, Section 1.3.2, of the 2018 IRR, in relation to Section 8-A of the AMLA, authorizes the AMLC to formulate and adopt measures to ensure security and confidentiality of AMLC information, including procedures for the protection of and access to such information, office premises, records and information technology systems.

WHEREAS, Section 1.3 of the AMLC Document Security Protocol defines "Confidential Information" as information and matter the unauthorized disclosure of which, while not endangering the national security, would be prejudicial to the interest or prestige of the nation or any government activity, or would cause administrative embarrassment or unwarranted injury to an individual or would be of advantage to a foreign nation, such as (a) confidential operations of the AMLC in the exercise of its duties, (b) official data gathered from covered persons, law enforcement agencies, (c) routine intelligence reports, (d) covered and suspicious transaction reports, (e) requests from the Egmont Secure Web (ESW); (f) technical matters which has a distinct military value, and (g) certain personnel records; and (h) investigations and documents of a personal and disciplinary nature.

WHEREAS, Section 14(f) of the AMLA authorizes the AMLC to impose administrative sanctions in amounts not exceeding Five Hundred Thousand Philippine Pesos (P500,000.00) per violation of the AMLA, its implementing rules and regulations, and other AMLC issuances.

NOW THEREFORE, for and in consideration of the foregoing premises, the undersigned undertakes the following:

1. Not to disclose any data, discussion, documents, materials, project manuals, software (applications and platforms used), hardware and

solutions used, and/or any other information that would compromise the confidentiality and security of AMLC information and the reputation of the AMLC;

2. Not to use, reproduce, or transfer any of the confidential information of the AMLC, unless otherwise authorized;
3. Not to copy or reverse engineer any of the confidential information;
4. Solely and exclusively use the confidential information in accordance with the terms of the project or purpose of the transaction in order to carry out its functions and/ or business activities for the completion of the said project or transaction;
5. Maintain in strict confidentiality any information received or processed from the AMLC even after the completion of the project or transaction; and,
6. Surrender to the AMLC, upon termination of the project or transaction, all confidential information obtained in the course of the performance of undersigned's functions and/or business activities.

FURTHER, the Service Provider agrees that violation of the foregoing undertaking shall be grounds for the AMLC to seek the appropriate and legal remedies.

FINALLY, the Service Provider fully understands that any violation of this Confidentiality Undertaking shall subject them to sanctions in accordance with existing laws and regulations.

In witness hereof, the Service Provider hereunto executes this Confidentiality Undertaking on _____ at _____.

[Name]
[Position]

For:

[Service Provider]

Republic of the Philippines)
City of _____) S.S.

SUBSCRIBED AND SWORN to before me this _____ at _____.
Affiant presented his/her _____ as competent proof of identity, issued on
_____ at _____.

NOTARY PUBLIC

Statement of all Ongoing Government & Private contracts including contracts awarded but not yet started

Business Name : _____

Business Address : _____

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Amount		End user's acceptance or official receipt(s) or sales invoice issued for the contract
						Contract	Value of Outstanding Contract	
<u>Government</u>								
<u>Private</u>								
Note: This statement shall be supported with:						Total Cost		

- 1 Notice of Award , Contract, NTP,
and other docs, if necessary

Submitted by : _____

(Printed Name & Signature)

Designation : _____

Date : _____

Statement of all completed Government & private contracts which are similar in nature and complexity to the Contract to be Bid

Business Name : _____
Business Address : _____

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Contract Amount	End user's acceptance or official receipt(s) or sales invoice issued for the contract
Government							
Private							
Note: This statement shall be supported with:							

- 1 Notice of Award, Contract, NTP, and other docs, if necessary

Submitted by : _____
(Printed Name & Signature)
Designation : _____
Date : _____

Statement of Bidder's Single Largest Completed Contract (SLCC)

Business Name : _____

Business Address : _____

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Amount of completed contracts, adjusted by the Bidder	End user's acceptance or official receipt(s) and sales invoice issued for the contract
<u>Government</u>							
<u>Private</u>							
						Total Cost	

Note: This statement shall be supported with:

- 1 Notice of Award, Contract, NTP, and other docs, if necessary

Submitted by : _____

(Printed Name & Signature)

Designation : _____

Date : _____

Business Name: _____

Business Address: _____

NET FINANCIAL CONTRACTING CAPACITY (NFCC)

- A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached income tax return and audited financial statement stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year.

		Year 20_____
1.	Total Assets	
2.	Total Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(current asset – current liabilities) (K)] minus value of all outstanding works under ongoing contracts including awarded contracts yet to be started.

K = 15

	Amount
Current Assets	_____
Less: Current Liabilities	_____
Net Current Assets	_____
Multiply by K	_____ x 15
Less: Total value of all outstanding works under ongoing contracts	_____
NFCC	_____

Herewith attached are certified true copies of the Income Tax Return and Audited Financial Statement: stamped "RECEIVED" by the BIR or BIR authorized collecting agent for the immediately preceding year.

Submitted by:

Name of Supplier/Distributor/Manufacturer

Signature of Authorized Representative

Date : _____